

Job Posting

Holdingsford Public Schools

June 4, 2024

Food Service Assistant Position

Join our amazing Food Service Staff! They serve up deliciously prepared meals to the Husker School Community. Under the direction of the Food Services Manager, this position helps with preparing, serving and clean-up of program meals and collects cash sales and assure proper processing of computerized meal accounts.

Hours: 5.75 hours per day, 7:30-9:15 AM & 9:30 AM-1:30 PM on student session days. May be requested to work for special functions.

Qualifications:

- Maintain calm and friendly manner with young people
- Ability to work well with others
- Task oriented
- Have a general knowledge of computers & school food service
- Have or willing to complete education to achieve Level 1 in ASFSA Certification/Credentialing Program within specified time period.
- Maintain Level 1 certification in ASFSA Certification/Credentialing Program

Responsibilities:

- Open cans, cleans & washes veg/fruits, slices cheese, bread, and meat, prepares sandwiches, desserts, baked goods, salads or salad items, pan pizza and/or portion food items
- Prepare pails with wash/soap water and sanitizer
- Wash and sanitize tables for high school cafeteria
- Help set up serving lines; gathers carts, trays, napkins, utensils and places items in proper location to ensure supplies are available.
- Clean all food service areas, counters, milk dispensers, tables in preparation/between/after serving of daily meals
- Serve students and adults, ensuring compliance with federal guidelines and the timely serving of meals.
- Responsible for proper use of family account PIN#
- Recognizes accounts nearing or below positive family account balances
- Responsible for recognizing "Point of Service" sales.
- Perform related duties as assigned by the Food Service Manager

Working Conditions:

- Be to work on time and have neat/clean appearance according to district dress code policies
- Work in hot kitchen 30% daily, lifting up to 25# daily
- Standing or sitting at computer table 40% daily
- Grade 3 Comparable Worth Salary Schedule

Applications can be picked up in the District office or found on line at

https://www.isd738.org/uploads/7/9/0/8/79083082/employment_application_form.pdf

Send application materials to:

Jan Notch, Food Service Director

PO Box 250

Holdingsford, MN 56340

Or email linda.zapzalka@isd738

Application Deadline: June 18, 2024

FMLA regulations require all employers to post the [updated FMLA notice](#).

AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER Committed to Workforce Equity, Diversity and Inclusion Holdingsford Public Schools, District 738 does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Scouts and other designated youth groups.